

Marston Community Market – Health & Safety Policy

1. Policy Statement

Marston Community Market is committed to providing a safe and healthy environment for all stallholders, visitors, volunteers, and staff. We will take all reasonable steps to prevent accidents, injuries, and ill health, and to comply with relevant health and safety legislation.

2. Responsibilities

- **Market Organisers:** Overall responsibility for health and safety, ensuring policies are implemented and reviewed.
- **Stallholders:** Maintain safe stalls, follow market rules, and report hazards immediately.
- **Volunteers/Staff:** Follow safety procedures, use equipment correctly, and report concerns.

3. Risk Management

We will:

- Conduct regular risk assessments before and during market days.
- Identify hazards (e.g., trip hazards, electrical risks, food hygiene issues).
- Take action to remove or reduce risks.

4. Emergency Procedures

- First aid kit available at the market office/information point.
- Named first aider(s) on duty: Duncan Hatfield
- Emergency contact numbers displayed clearly.
- Evacuation routes and assembly points communicated to all stallholders.

5. Safe Set-Up and Operation

- Stalls must be stable, secure, and free from obstructions.
- Electrical equipment must be PAT-tested and used safely.
- Food vendors must comply with food hygiene regulations.

- Vehicles must follow designated loading/unloading times and routes.

6. Incident Reporting

- All accidents, near misses, or hazards must be reported to the market organisers immediately.
- An incident log will be maintained and reviewed regularly.

7. Review

This policy will be reviewed annually or after any significant incident.

Signed:_____

Date:_____